

**AN OUTLINE SYLLABUS FOR GRADE IX
SESSION 2023-24
SUBJECT: I.T.**

MONTH	TOPIC
APRIL	<ul style="list-style-type: none"> • Communication Skills-I
MAY	<ul style="list-style-type: none"> • ICT Skills-I • Digital Documentation
JULY	<ul style="list-style-type: none"> • Data Entry & Keyboarding Skills
AUGUST	<ul style="list-style-type: none"> • Introduction to IT and IT Industries • Self-Management Skills-I • Green Skills-I
SEPTEMBER	<ul style="list-style-type: none"> • Revision for Half Yearly Examination
OCTOBER	<ul style="list-style-type: none"> • Electronic Spreadsheet
NOVEMBER	<ul style="list-style-type: none"> • Entrepreneurship Skills – I
DECEMBER	<ul style="list-style-type: none"> • Digital Presentation
1ST PERIODIC TEST (8 JULY TO 15 JULY 2023)	<ul style="list-style-type: none"> • Communication Skills – I • ICT Skills – I • Digital Documentation
HALF YEARLY EXAMINATION (09 SEPT TO 22 SEP 2023)	<p>Syllabus of 1st Periodic Test &</p> <ul style="list-style-type: none"> • Data Entry & Keyboarding Skills • Introduction to IT and IT industries • Self-Management Skills-I • Green Skills-I
2ND PERIODIC TEST (2 DEC TO 09 DEC 2023)	<ul style="list-style-type: none"> • Electronic Spreadsheet • Entrepreneurship Skills - I • Digital Presentation
DECEMBER & JANUARY	Revision
COMPLETE (100%) SYLLABUS (ANNUAL EXAM - TENTATIVE DATES 12-26 FEB, 2024)	